ACKNOWLEDGMENT

Commonwealth of Massachusetts

County of _____ , ss.

On this _____ day of _____ , 20 _____ , before me, the undersigned notary public, _____ personally appeared, proved to me through satisfactory evidence of identification, which were _____ , to be the person whose name is signed on the (preceding) (attached) document, and acknowledged to me that (he) (she) signed it voluntarily for its stated purpose

(as partner for _____ , a partnership)
(as _____ for _____ , a corporation or other entity)
(as attorney in fact for _____ , the principal)
(as _____ for _____ , (a) (the) _____)

as the voluntary act of the (partnership) (corporation or other entity) (principal) (_____).

NOTARY SEAL

_____
Official signature of notary public

Printed name: _____

My commission expires: _____

Massachusetts Acknowledgment

M.G.L. c. 222, §15(b) · Representative capacity · How to complete this certificate

When to use it

For a signer acting for someone else: a partner, a corporate officer or LLC manager, an attorney in fact under a power of attorney, a trustee, a personal representative, or a guardian or conservator.

How to complete it

- Complete the county, date, signer name and identification as for an individual acknowledgment.
- Complete only the one capacity line that applies, and strike the others.
- Use the title exactly as it appears under the signature line on the document.
- In the closing phrase, strike every option except the one that matches the capacity line you completed.
- Sign, print your name, enter your commission expiration date and affix your seal.

Good to know

- The notary records the capacity the signer states and the document shows. Verifying corporate authority or trust powers is the responsibility of the parties and their attorneys.
- If two signers appear at different times, each receives a separate certificate dated the day that signer appeared.
- Our Massachusetts Notarial Acts Guide includes completed examples for officers, attorneys in fact and trustees.

Important

This form follows the statutory short form in M.G.L. c. 222, §15, which notaries must use substantially as written. It is provided free for reference and convenience and is not legal advice. Notaries public are not attorneys. When a court rule, a federal or state law, or the law of another state prescribes a different certificate for the document, that form governs. Confirm current requirements with the Massachusetts Secretary of the Commonwealth.

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